

# Invite your students to a class

*This page is for teachers*



To ensure the enrollment of students in your class, you need to invite them.

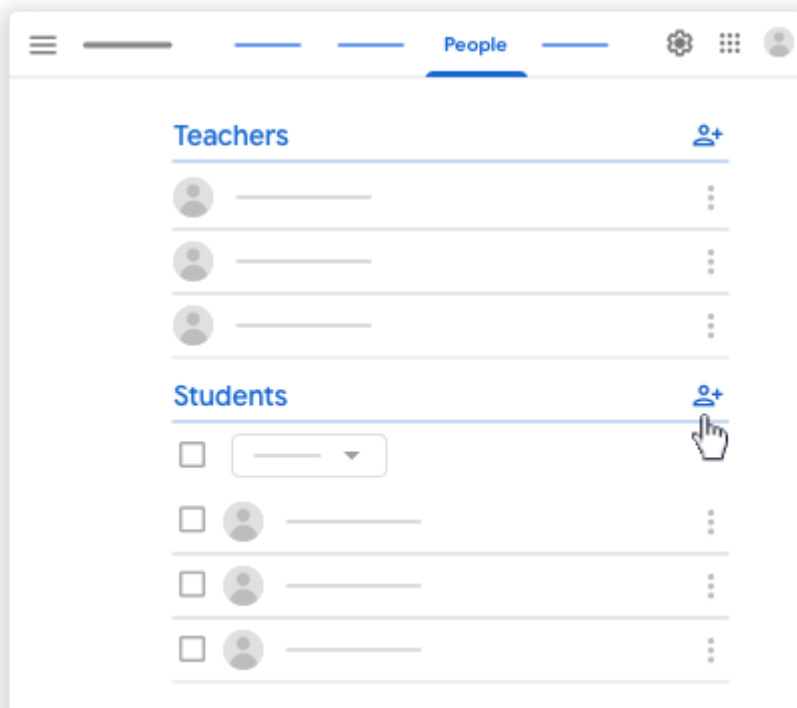
**Note:** *Students have the ability to unenroll themselves from classes. Let them know that if they unenroll, their grades are removed.*

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## Invite students or groups of students

To invite a group of students, you can use the active directory system to search for the student's name. Please see the instructions below.

1. Go to [my.clayton.k12.ga.us](https://my.clayton.k12.ga.us). Log into your account.
2. Click on the Google Classroom icon. 
3. Click the class you want to add students to.
4. At the top, click **People** > Invite students .

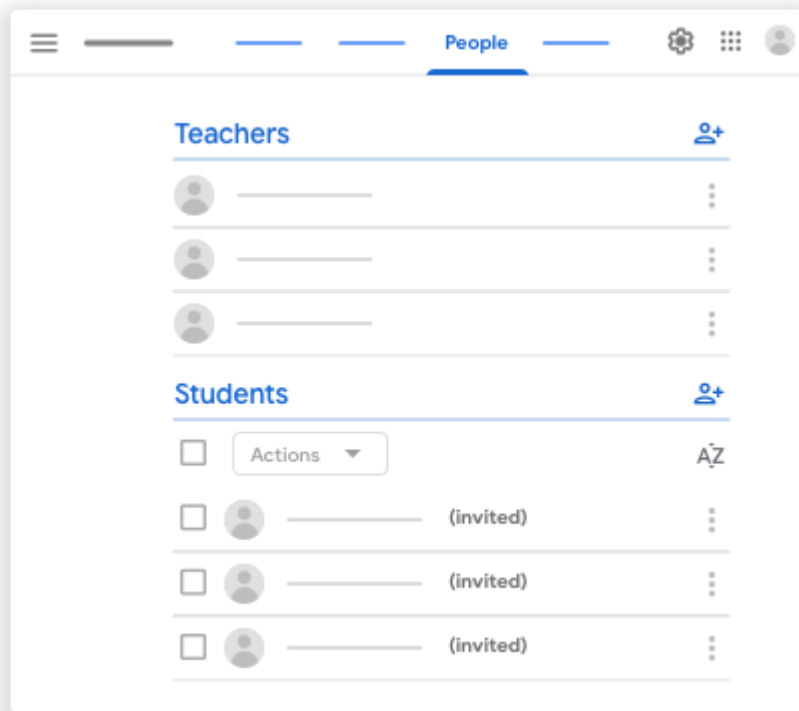


4. Enter the student's name individually.  
As you enter text, an autocomplete list will appear.
5. Under **Search results**, click the desired student.

6. To invite more students, repeat steps 4 and 5.

7. Click **Invite**.

After you email the invitation, the class list updates to show the names of invited students.



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Tell your students to login into Google Classroom, find your class, and click **JOIN**.

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